

CONFIDENTIAL

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PERSONNEL
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ASSIGNMENTS

1. The principle of having the right person in the right place at the right time is especially important in an intelligence activity. In order to effectively accomplish our mission in CIA, we must employ this principle in making personnel assignments. In doing so, the needs of the Agency must come first. Heads of Career Services in making assignments must ensure that the requirements of the Agency are met and at the same time they should exercise thoughtful consideration for the development and interests of the individuals concerned.

2. Employees are expected to serve wherever the Agency needs them. Those employees who are members of the Career Staff have accepted this obligation and the Agency has assured them that full consideration will be given to their capabilities, interests and personal circumstances.

3. Complete fairness in the application of the above considerations in making personnel assignments naturally requires, at all times, good faith on the part of the Agency, as well as on the part of the individual.

4. The assignment of a member of one Career Service to duties under another command jurisdiction requires mutual agreement between the Head of the Career Service and the operating officials concerned. Such assignments should be made for a period of service agreed upon by these officials during which the individual will not be reassigned except by similar agreement. However, it will be understood that upon an employee's completion of that period of service, he will be available for such assignment as the Head of his Career Service may determine.

ALLEN W. DULLES
Director of Central Intelligence

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